

June 13, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

ANIMAL CARE AND CONTROL MANAGEMENT PROMOTION EXCEEDING 10 PERCENT INCREASE

Consistent with the August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of Animal Care and Control's attached request to promote Judy Meraz to Chief Deputy Director (UC) (R10) at an annual salary of \$85,620. Pursuant to the policy, Board approval is required as the recommended salary increase exceeds 10 percent, but does not exceed the control point of the new salary range. Approval of this request will result in a 20.03 percent salary increase for Ms. Meraz.

Ms. Meraz, who currently is a Deputy Director (UC) (R9), will be promoted to a vacant, budgeted Chief Deputy (UC) (R10) position. Although this promotion reflects a significant increase, it is still below the control point for the position, and reflects a 5.5 percent increase over the highest paid Deputy Director within the Department.

Ms. Meraz has worked for Animal Care and Control for over 20 years and her knowledge of operations, the 50 contract cities they serve, and County policy and procedures represent a perfect fit for the enhanced responsibilities of this position. The Department is extremely fortunate to have a candidate of Ms. Meraz's quality and ability to assume this new position.

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Based on the above information, we recommend Animal Care and Control's request. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on an upcoming agenda for Board action. Unless otherwise instructed by June 25, 2002, we will authorize Animal Care and Control to proceed with this appointment.

Please contact me if you have any questions or need additional information.

DEJ:DL
BU:EM:alc

Attachment

c: Executive Officer, Board of Supervisors
Marcia Mayeda, Animal Care and Control